Forty Acres Fest

Saturday, April 02, 2016.

Campus Events + Entertainment, Texas Traditions organizes Forty Acres Fest, an annual UT tradition. It features over 100 student organizations, live entertainment, food, and games. Thousands of people attend Forty Acres Fest each year.

BOOTHS:

- Apply to host a booth at http://bit.ly/boothsignups
- Application closes on – Sunday, March 6, 2016 at 11:59pm
- Ideas: Tie-dye shirts, spin art, giant games, trivia, bake sales, inflatables, balloon dart toss, snow cones, photo booth, henna, etc.
- For past booth ideas search "#40acresfest" on social media
- Water and electricity are available upon request
- Items cannot be sold for more than $1.00 each
- Feel free to send booth ideas to Texas Traditions at texas.traditions.ut@gmail.com for feedback.

FOOD DISTRIBUTION FORMS:

- If you are giving away wrapped candy, soda, chips or bake sale goods, disregard this section
- If you are serving food such as fajitas, burgers, or sandwiches (i.e. student prepared food) at your booth, your organization MUST follow these steps:
    - Fill out and submit an EHS Food Distribution Form, https://www.utexas.edu/safety/ehs/.
    - Allow at least a week for approval; once approved, your organization will receive a confirmation email.
    - Forward the confirmation email to texas.traditions.ut@gmail.com by Friday, March 11 at 11:59pm.
- If we do not receive this form by March 11, your organization will not be permitted to serve student prepared food.

WEAPONS APPROVAL FORM:

- Organizations "wanting to possess, use or display firearms, facsimile firearms, ammunition, explosives or other weapons" MUST have a Weapons Approval Form, http://bit.ly/DOSWeaponsForm. Your organization must submit it to Dean of Students (SSB 4.104) for approval. Please allow two weeks for approval or changes to be made to the form.
- After approval, email the form to texas.traditions.ut@gmail.com by March 11, at 11:59pm
- If we do not have the form by March 11, your organization will not be permitted to have weapons or facsimile weapons.

PERFORMANCES:

- If your student group has a special talent or act, we want to showcase you!
    - Your group must be available anytime from 2-7pm on April 2, day of Forty Acres Fest.

- If your act has a weapon or facsimile, please see the "weapons approval form" section.
- Fill out form http://bit.ly/entertainmentsignups
- Application deadline: March 6, 2016

VOLUNTEERS:

- We are looking for volunteers for the day of Forty Acres Fest; volunteers are very important to getting the festival set up and making sure it runs smoothly.
- Volunteers will be needed for:
  - Helping escort the daytime acts in and out of the festival
  - Taking photographs
  - Helping attendees fill out waivers
  - Various "day of" needs
- If interested, email texas.traditions.ut@gmail.com.

TIMELINE:

- February 6, 2016 (Saturday) at 11:59pm:
  - Booth and entertainment applications are live, http://tinyurl.com/FAF2016
- March 6, 2016 (Sunday) at 11:59pm:
  - Booth and entertainment applications deadline
- March 11, 2016 (Friday) at 11:59pm:
  - Approved EHS Food Distribution Form and Dean of Students Weapons Approval form emailed to texas.traditions.ut@gmail.com
- April 2, 2016 (Saturday):
  - Forty Acres Fest Tentative Schedule
    - 1:00pm -Organization booth check in
    - 2:00pm –Forty Acres Fest begins
    - 6:00pm –Forty Acres Fest booths shut down
    - ~7:00-7:30pm -Concert begins

RULES AND REGULATIONS:

In order to take part in Forty Acres Fest, all organizations must abide by the following:

1. Any booth that releases debris must have a feasible means of trash control. Defacing campus or property through a booth or activity is not allowed.
2. If you are working with an off-campus company that is bringing an attraction, please let Texas Traditions know immediately so we can work with your organization on liability insurance and details.
3. It is not permitted for student organizations to co-sponsor a booth with an off-campus entity. Corporate logos or advertising are not permitted on campus.
4. No stakes in the ground (use sand bags).
5. Your organization is responsible by abiding by UT Austin's Institutional Rules, which can be found at http://deanofstudents.utexas.edu/sa/instrules.php.

If you have any questions, please contact Jessica Nguyen, Logistics Officer for Forty Acres Fest, at jess.nguyen94@gmail.com or Texas Traditions at texas.traditions.ut@gmail.com.

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