UNIVERSITY UNIONS BOARD OF DIRECTORS  
Friday, March 29, 2013

The University Unions Board of Directors met on Friday, March 29, 2013 in the Texas Union Board of Directors’ room UNB 4.118.

Members Present:

Mr. Wm. Andrcw Smith, Jr.  
Mr. Jesse Hernandez, chair  
Dr. Karrol Kitt  
Mr. Seth Snyder  
Ms. Carissa Kelley  
Dr. John Ruszkiewicz  
Mr. John Walker  
Dr. Soncia Reagins-Lilly  
Ms. Tess McKenna

Members Absent:

Mr. Thor Lund  
Dr. John Doggett

I. EXECUTIVE SESSION

II. CALL TO ORDER

The meeting of the University Unions Board of Directors was called to order at 3:27 p.m.

III. APPROVAL OF THE MINUTES

A quorum was called. Mr. Jesse Hernandez asked for any amendments or corrections to the March 1, 2013 minutes as submitted to the board.

MOTION Mr. Seth Snyder –That the minutes be approved as submitted  
Second Mr. John Walker  
Motion carried –The minutes were approved as submitted.

IV. OLD BUSINESS

A. 2013-2014 Programming Budget

Mr. Jesse Hernandez informed the board that the programming budget subcommittee had worked diligently on the proposal in front of the board today. Mr. Hernandez referred to a budget document (Attachment A), and noted that the committee names reflect changes made this year as a result of the Student Events Center (Campus Events and Entertainment) self-study. Mr. Hernandez told the board that the column titled “current”
shows the budget amounts allocated for 2012-2013. The column titled “request” shows
the amounts each committee requested for 2013-2014. There are a few committees
whose budgets have been reduced for 2013-2014, based on committee presentations, a
history of using less funds than budgeted, and acknowledgement of the funds required to
support new endeavors, such as the Texas Traditions Committee.
Mr. Hernandez stated that following approval of the budget by the Board, it would be
sent to Campus Events and Entertainment.

**MOTION**
Mr. John Walker—That the 2013-2014 budget for Campus Events and Entertainment be adopted as submitted.

**Second**
Ms. Tess McKenna

**Motion carried**—The Campus Events and Entertainment budget for 2013-2014 is approved.

**V. NEW BUSINESS**

**A. Guadalupe Street Renovation Report**
Mr. Jesse Hernandez invited Architecture student, Mr. Barron Pepper to address the
Board. Mr. Pepper stated that he was in front of the Board to represent Student Voice, an
organization that aims to sustain and execute projects relevant to the Austin community
of student transients. Mr. Pepper explained that he refers to projects in Austin that are
started and supported by students who then graduate and are unable to sustain a voice in
seeing those projects carried through. The first project is redevelopment of “the drag” on
Guadalupe Street. Ten years ago, Architecture Planning professor, Mr. Sinclair Black,
developed a plan to renovate Guadalupe Street, which was passed by the Austin City
Council. Due to budget constraints, the project did not move forward. The major focus of
the renovation is to improve pedestrian safety and access. The project would also install
trees along the sidewalks, turning “the drag” into a place where faculty, students, and
families would want to visit. The attempt of Student Voice is to educate University of Texas students, as well as the local community. The group is trying to raise awareness by
getting ten thousand signatures on a petition to present to Austin City Council to indicate
University of Texas students’ interest in improving Guadalupe Street.
Ms. Tess McKenna asked if the plan addressed parking in the area. Mr. Pepper said the
plan does not include additional parking, but improves pedestrian areas. Mr. Andy Smith
said that the last project included plans for mass transit into the area. Mr. Pepper said
that this plan has more of a pedestrian focus. Dr. John Ruszkiewicz asked if bicycle
traffic would be funneled into the traffic lanes if the sidewalks were widened to improve
pedestrian traffic. Mr. Pepper said he had not looked at that part of the plan, but he
thought the bicycle lane would not be impacted. Mr. Seth Snyder asked if the issue of
loitering in the area was addressed. Mr. Pepper said that if Mr. Snyder was referring to
the homeless population, that was not addressed in the plan. Dr. Soncia Reagins-Lilly
said that there are organizations on campus that focus on projects impacting the
University of Texas and the city of Austin, and offered to provide Mr. Pepper with
contacts for those groups.
VI. REPORTS

A. Chair, University Unions Board
Mr. Jesse Hernandez reported that he would be reaching out to Student Government as we transition our Board membership to the 2013-2014 group, as Student Government has a Board appointment.

C. President, Student Events Center
Ms. Carissa Kelley reported that Mr. Matthew Montes has been elected the new Student Events Center president, and that vice presidents were in the process of being elected. Recent events include an Easter egg hunt, the Longhorn Run, and Saturday Night Live comedian, Kate McKinnon. Forty Acres Fest and Texas Revue are coming up in the next two weeks.

D. Chair of the Executive Director Search Committee
Dr. Karrol Kitt reported that there were four candidates for the position of Executive Director of the University Unions. After interviews, the committee will make a recommendation to Dr. Soncia Reagins-Lilly.

E. Executive Director, University Unions
Mr. Andy Smith urged the Board members to attend the interview or presentation sessions with candidates for position of Executive Director. Mr. Smith referred the board to documents with proposed changes to the General Information Catalog. Most of the edits involve changing the name of the Student Events Center to Campus Events and Entertainment (E+E). The documents presented are the current wording in the General Information Catalog (Attachment A) and the proposed changes in wording to the General Information Catalog (Attachment B). Other changes include the addition of information on the Creative Forty Acres at Hogg Memorial Auditorium and the role of the Board in this initiative, as well as changes that address the Union and Union Managed Facilities. Finally, there is an addition addressing Naming and Recognition procedures, formalizing the process outlined by Dr. Gage Paine in Executive Session.

Mr. Jesse Hernandez distributed the Monthly News for Centers for Student Life (Attachment C) document prepared by Ms. Crystal King, with information about building usage for all Union managed facilities.

VII. QUESTIONS/COMMENTS

Ms. Tess McKenna said that it is recital season in the Butler School of Music, and inquired about the possibility of having recitals in Hogg Memorial Auditorium. Mr. Smith suggested that Ms. McKenna should speak with manager of Hogg Memorial Auditorium, Ms. Cecilia Lopez.

VIII. ADJOURNMENT

As there were no further comments or questions, Mr. Jesse Hernandez asked for a motion to adjourn.
MOTION        Mr. Seth Snyder—That the meeting be adjourned
Second        Mr. John Walker
Motion carried, and the meeting adjourned at 4:30 p.m.
### Attachment A

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Chapter 8. The University Unions

Subchapter 8–100. General Provisions

Sec. 8–101. Purpose
The unions provide cultural, educational, social, and recreational programs as well as related goods, services, and facilities for the University and greater community.

Sec. 8–102. Definitions
In this chapter, unless the context requires a different meaning,

1. "board" means the Board of Directors of the University Unions;
2. "chancellor" means the Office of the Chancellor of The University of Texas System;
3. "executive director" means the executive director of the University Unions;
4. "president" means the chief administrative officer of the University of Texas at Austin;
5. "student" means a person enrolled in residence at the University;
6. "unions" or "union" means:
   A. the Texas Union; and
   B. the Student Activity Center;

7. "SEC" means the Student Events Center;
8. "University" means the University of Texas at Austin; and
9. "vice president" means the vice president for student affairs at the University of Texas at Austin.

Subchapter 8–200. The Board of Directors of the University Unions

Sec. 8–201. Membership
a. The board has nine voting members. The members are as follows.
   1. Three members of the faculty, appointed by the president for three-year overlapping terms, one to be appointed each year, effective May 1.
   2. Six students, including the Student Government president, the SEC president, and four others as follows.
      A. Two students registered for at least six semester hours during each long-session semester of service, to be selected by the president of Student Government after announcement of the position opening in the Daily Texan and other appropriate media; appointments will be ratified by a majority vote of the Student Assembly and will become effective May 1 for two-year overlapping terms. Should a vacancy occur during a term, (i) the Student Government president will appoint a new member who will receive proper approval of the Student Assembly before taking a seat on the board; (ii) the new member will become a full voting member of the board immediately.
      B. Two students registered for at least six semester hours during each long-session semester of service, to be elected for one-year terms by the student body during Student Government elections each year. Should a vacancy occur during a term, the chair of the University Unions board of directors will nominate another student who must receive a majority vote of the board. A quorum must be present to approve a new member.

b. The vice president, or the vice president's delegate, and the executive director are members of the board without vote.

Sec. 8–202. Officers
The officers of the board are the chair, the vice chair, and the executive director. The chair will be elected each year from the student membership of the board by the voting members of the board to serve a term to extend from the first official board meeting of the fall semester until May 15 the following year or until a new chair is elected. To qualify for election as chair, a student will have at least one year's experience on either the SEC or the board. This qualification may be waived by
a two-thirds vote. Both outgoing and new board members will be eligible to vote for chair. The vice chair of the board will be a student member, chosen each semester by the elected chair. The Student Government president and the SEC president cannot serve as chair of the Board of Directors. The officers of the board will perform the usual duties of their respective offices.

Sec. 8–203. Meetings
The board will meet once a month during each long session, setting its own dates for meetings, formulating its own rules of procedure, and setting up and appointing such committees as it may deem necessary and desirable for the proper use of the University Unions’ facilities consistent with the Regents’ Rules and Regulations.

Sec. 8–204. Executive Committee
a. The board may authorize three of its voting members to serve between meetings as an executive committee.
b. An executive committee may act for the board only during the period beginning May 15 of each year and ending the first day of registration for the fall semester, or during official University semester breaks or holiday periods. All actions taken by the executive committee are subject to ratification by the board.

Sec. 8–205. Duties
The board will

1. recommend rules, regulations, and procedures regarding the operation and use of the unions;
2. approve the SEC budget, appointment of SEC officers, all changes in the SEC by-laws, and the addition or deletion of any SEC committees;
3. advise the president, through the vice president, on the selection of the unions’ executive director; and
4. be involved in the future development of the unions.

Subchapter 8–300. Review of Board Action

Sec. 8–301. Review by the President
a. The board will deliver promptly to the president at least two copies of the minutes of each board or executive committee meeting.
b. No recommendation of the board or executive committee will have any force or effect until said recommendation has been approved by the president and has received such other approval as required.
c. Every action of the board or of a committee or subcommittee of the board is subject to review by the president. The president may approve, reverse, or modify each such action.
d. Not later than ninety days after the close of each union fiscal year, the executive director will furnish to the president at least two copies of a complete report of the fiscal affairs of the union during the preceding year to be distributed as the president may direct.
e. No budget or budget amendment adopted by the board is effective until it is approved by the president through normal budget procedure.
f. No expenditure will be made by the board unless it is made pursuant to a budget item that has been adopted by the board and has received final approval from the president.

Subchapter 8–400. The Executive Director of the University Unions

Sec. 8–401. Duties of the Executive Director
a. The executive director is administratively responsible to and will report periodically to the vice president, serves as the chief executive official in the unions, and is responsible for the operation of the union building, programs, and activities. The executive director will
   1. coordinate all functions involving union facilities and the interests of the various groups served by the facilities;
   2. consult with the board regarding the employment of appropriate staff members;
   3. employ, supervise, and direct the work of all subordinate employees; and
   4. be a member of all committees without vote.

b. Annually, on or before November 15, the executive director will submit to the board a report of union activities for the year. Copies of the report will be distributed to the president and to others as the president may direct.

Subchapter 8–500. The University Unions Student Events Center

Sec. 8–501. Purpose
The SEC is chartered by the University Unions to organize and present a program of activities and events for the University student body in areas of general interest.

Sec. 8–502. Members and Officers
a. The SEC is composed of the various committees, their chairs, and the officers of the SEC.
b. The SEC has a president elected by the student body in the general student elections in the spring of each year and such other officers as approved by the University Unions Board.

Sec. 8–503. Duties
The SEC is the decision making, coordinating, evaluating, and recommending body of the union's activities and events program. The SEC will

1. coordinate the union's activities and events program;
2. evaluate the union activities and events program, and recommend changes to its components; and
3. recommend to the board actions, policies, and procedures affecting the union activities and events program.

Sec. 8–504. Review of SEC Actions by the Board
All actions of the SEC are subject to review by the board.

Subchapter 8–600. Union Facilities
Sec. 8–601. Reservation and Use of Union Facilities
a. Union facilities are reserved primarily for use by students, faculty members, and staff members. Union activities financed in whole or in part by the union fee are limited to activities in which all students are eligible to participate.
b. In accordance with recommendations developed by the board, the executive director or the executive director's representative may permit special persons, groups, or organizations to reserve and use portions of the union building when the intended use does not interfere with regular union programs or activities. The executive director may charge a reasonable rental fee for the use of union property or facilities by such persons, groups, or organizations. The executive director will permit persons, groups, or organizations officially designated as guests of the University by the president, the chancellor, or the Board of Regents to use union facilities without cost. All requests for the use of union facilities are subject to prior reservations; for that reason, requests should be made as early as possible.

Sec. 8–602. Policy against Discrimination
No person or organization will be excluded from participation in or denied the benefits of union facilities, services, and programs on any basis prohibited by applicable law, including, but not limited to, race, color, religion, national origin, age, disability, citizenship, veteran status, sexual orientation, gender identity, or gender expression.

Pages in this Section
- 1. Student Orientation
- 2. The Office of Admissions and the Office of the Registrar
- 3. Student Financial Services
- 4. University Health Services
- 5. University-Owned Residences
- 6. Student Organizations
- 7. The Division of Recreational Sports
- 8. The University Unions
- 9. Educational Records
- 10. Use of University Property, Rooms, and Spaces
- 11. Student Discipline and Conduct
- 12. Counseling and Mental Health Center
- 13. Speech, Expression, and Assembly
- 14. Prohibition of Hazing

On this page
- Subchapter 8–100. General Provisions
- Subchapter 8–200. The Board of Directors of the University Unions
- Subchapter 8–300. Review of Board Action
- Subchapter 8–400. The Executive Director of the University Unions
- Subchapter 8–500. The University Unions Student Events Center
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2012-13 The University of Texas at Austin
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   A. Hogg Memorial Auditorium
   B. Student Services Building
8. E+E means Campus Events and Entertainment
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PROPOSED CHANGES TO GENERAL INFORMATION CATALOG

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semester breaks or holiday periods. All actions taken by the executive committee are subject to
ratification by the board.

Sec. 8–205. Duties

The board will

1. recommend rules, regulations, and procedures regarding the operation and use of the unions;
   Advise and consult on rules, regulations, and procedures regarding the operations and use of the
   Unions’ managed facilities.
2. approve the E+E budget, appointment of E+E officers, all changes in the E+E by-laws, and the
   addition or deletion of any E+E committees;
3. advise the president, through the vice president, on the selection of the unions’ executive director;
   and
4. be involved in the future development of the unions.

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PROPOSED CHANGES TO GENERAL INFORMATION CATALOG

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c. Every action of the board or of a committee or subcommittee of the board is subject to review by the president. The president may approve, reverse, or modify each such action.

d. Not later than ninety days after the close of each union fiscal year, the executive director will furnish to the president at least two copies of a complete report of the fiscal affairs of the union during the preceding year to be distributed as the president may direct.

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1. coordinate all functions involving union and union managed facilities and the interests of the various groups served by the facilities;

2. consult with the board regarding the employment of appropriate staff members;

3. employ, supervise, and direct the work of all subordinate employees; and

4. be a member of all committees without vote.

b. Annually, on or before November 15, the executive director will submit to the board a report of union activities for the year. Copies of the report will be distributed to the president and to others as the president may direct.

Subchapter 8–500. The University Unions Campus Events and Entertainment

Sec. 8–501. Purpose

The E+E is chartered by the University Unions to organize and present a program of activities and events for the University student body in areas of general interest.

Sec. 8–502. Members and Officers

a. The E+E is composed of the various committees, their chairs, and the officers of the E+E.

b. The E+E has a president elected by the student body in the general student elections in the spring of each year and such other officers as approved by the University Unions Board.

Sec. 8–503. Duties

The E+E is the decision making, coordinating, evaluating, and recommending body of the union’s activities and events program. The E+E will

1. coordinate the union’s activities and events program;

2. evaluate the union activities and events program, and recommend changes to its components; and

3. recommend to the board actions, policies, and procedures affecting the union activities and events program.
PROPOSED CHANGES TO GENERAL INFORMATION CATALOG

Sec. 8-504. Review of E+E Actions by the Board

All actions of the E+E are subject to review by the board.

Subchapter 8-600. Creative 40 Acres at Hogg Memorial Auditorium

Sec. 8-601. Purpose

The Creative 40 at Hogg Memorial Auditorium is the result of a partnership between the College of Fine Arts and the Division of Student Affairs and will serve as a center of creative engagement for students, staff, and faculty.

Sec. 8-602. The Creative 40 Acres Advisory Committee

The Creative 40 Acres Advisory Committee exists to provide informed input to the committee chair on specific objectives as the initiative is being developed. This committee is a recommending body to the University Unions Board of Directors.

Sec. 8-603. Membership

(a) The committee can have up to eleven voting members. The desired membership is as follows:

1. Two members of the College of Fine Arts faculty
2. Five students, including representation from the Student Government, the Senate of College Councils, College of Fine Arts, the University Unions Events and Entertainment
3. Four staff members, including representation from the School of Undergraduate Studies, Student Activities, Hogg Memorial Auditorium, and University Unions.

Sec. 8-604. The Creative 40 Acres Chair

Duties of the Chair

(a) The chair of the Creative 40 Acres at Hogg Memorial Auditorium is the University Unions Executive Director or his/her designee. He/she is responsible for the reporting periodically to the University Unions Board of Directors and for the development of the Creative 40 Acres initiative. The chair will:

1. Facilitate meetings;
2. Present recommendations from the committee to the Board of Directors

Sec. 8-605. Meetings

The committee will meet twice a semester during each long session, setting its own dates for meetings, formulating its own rules of procedure, and setting up and appointing such committees as it may deem necessary and desirable for the purpose of developing the initiative.

Subchapter 8-700. Union and Union Managed Facilities

Sec. 8-701. Reservations and Use of Union and Union Managed Facilities
PROPOSED CHANGES TO GENERAL INFORMATION CATALOG

a. Union and Union managed facilities are primarily for use by students, faculty members, and staff members.
b. In accordance with recommendations developed by the board, the executive director or the executive director’s representative may permit special persons, groups, or organizations to reserve and use portions of the Texas Union building when the intended use does not interfere with regular union programs or activities. The executive director may charge a reasonable rental fee for the use of Texas Union by such persons, groups, or organizations. The executive director will permit persons, groups, or organizations officially designated as guests of the University by the president, the chancellor, or the Board of Regents to use union facilities without cost. All requests for the use of union facilities are subject to prior reservations; for that reason, requests should be made as early as possible.

Sec. 8–702. Policy against Discrimination

No person or organization will be excluded from participation in or denied the benefits of union facilities, services, and programs on any basis prohibited by applicable law, including, but not limited to, race, color, religion, national origin, age, disability, citizenship, veteran status, sexual orientation, gender identity, or gender expression.

Sec. 8–703. Naming and Recognition

The Vice President for Student Affairs shall consult with and seek the advice of the University Unions Board of Directors on all naming or recognition initiatives for the facilities listed in this section as being under the purview of the Board.

Pages in this Section

- 1. Student Orientation
- 2. The Office of Admissions and the Office of the Registrar
- 3. Student Financial Services
- 4. University Health Services
- 5. University-Owned Residences
- 6. Student Organizations
- 7. The Division of Recreational Sports
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- Subchapter 8–600. Union Facilities
February Space Usage

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<tr>
<td>Reserved Hours</td>
<td>95</td>
<td>2,800</td>
<td>1,299</td>
<td>1,864</td>
</tr>
<tr>
<td>Attendance</td>
<td>2,020</td>
<td>4,786</td>
<td>7,775</td>
<td>23,847</td>
</tr>
</tbody>
</table>

FEBRUARY NOTABLE EVENTS IN THE SAC
- Texas Leadership Summit
- SCUP Southern Symposium
- Assistant Secretary of Education David Bergeron

MARCH NOTABLE EVENTS IN THE SAC
- Explore UT - VIP programs
- Bill Gates student lecture
- Latin American forum hosted by the Jackson School of Geoscience

FEBRUARY NOTABLE EVENTS IN THE TXU
- 6th annual Purple and White Stroll Off
- IUT Energy Forum
- Texas Union Film Festiva

MARCH NOTABLE EVENTS IN THE TXU
- Health Professionals Fair
- Africa Conference 2013
- Federalist Society reception and dinner

FEBRUARY NOTABLE EVENTS IN HOGG
- Texas Revue auditions
- UT China Care’s 4th Annual Benefit Night
- Performance of Twelfth Night and The Duchess of Malfi

MARCH NOTABLE EVENTS IN HOGG
- Students for Clean Water speaker series
- School of Architecture lecture series
- Hispanic Business Student Association college 102 program

FEBRUARY NOTABLE EVENTS IN THE SSB
- Valentine candy handout

MARCH NOTABLE EVENTS IN THE SSB
- No events planned
**Number of Visitors**

![Graph showing number of visitors over time]

**Late Night Visitors** (average per hour)

![Graph showing late night visitors]

**Construction Projects**
- SAC: Seating and electricity for the POD
- Adding CAT5 capability to POD area
- Raise the fire alarm annunciator in POD area
- Quote for drop pins at Loading Dock gate

**TXU:**
- Repair of exhaust fan design for odor elimination
- Ballroom floor repair (warranty item)
- Quadrangle room door hardware repair
- Added AV technology in the Ballroom
- Water fountain replacement/water station install

**Waste Removal**

**SAC:** 20.32 tons* of refuse hauled away from the Student Activity Center

**TXU:** 21.62 tons of refuse hauled away from the Texas Union

*shared with ltec Sports and Anthropology

**SSB**
- Water stations being installed
- Proposal for sustainability installation
- Cell phone chargers to be ordered for checkout

**Panic Alarms**
There was no panic alarm activity to report in February.

**Criminal Activity:**
SAC: UTPD involved in false alarm involving a contractor and possible drug possession.