

Request for Filming/Video Recording/Photography Permission

(Date of request)

I am working on a University of Texas at Austin student production and requesting permission to use the _____ area of The Texas Union for the purpose of filming/video recording/photographing. The preferred time(s), day(s) and date(s) are _____.

I verify that neither I nor anyone involved in this production:

- Will film/video record/photograph scenes that involve gambling, obscenity as defined by Texas law, use of controlled substances, smoking or consumption of alcohol.
- Will violate any state or federal law, the UT System Regent's Rules, the UT Austin Handbook of Operating Procedures, or [Texas Union Hospitality Policies & Procedures](#).
- Will film/video record/photograph any trademark without the permission of the owner.
- Will film/video record/photograph anyone in the Union in a featured manner without their expressed written permission.

I understand that:

- Any and all items brought into The Texas Union will be removed from the building
- Union property may NOT be moved in any fashion without written permission
- Passageways may NOT be blocked by equipment, props or participants
- Wires may NOT cross passageways or otherwise create tripping hazards
- The Presidential Lounge is not appropriate to film in as it is a quiet study area.

I agree to follow all directions of Texas Union staff as it relates to these laws and policies. I accept responsibility for the conduct and actions of my crew and the equipment used on the location. I understand I am responsible for the reimbursement of any financial liability incurred during the shooting of my production. I certify that this is a student film/video/photograph and not a commercial film/video/photograph. If at any time the status of this production or its product changes to a commercial one, I must contact the University of Texas at Austin for permission for its use. I understand violation of these provisions may lead to the immediate termination of filming/video recording/photographing.

(Name of Requester, printed)

(Signature)

(Name of Union Representative, printed)

(Signature)